

Government M. H. College of Home Science & Science for Women
Autonomous, Jabalpur (M.P.)
NAAC Reaccredited 2025: A Grade



Department of Mathematics & Computers

Activity Report September 2025

Excel Essentials: Mastering the Basics

For: B.Sc. III Year — Major: Mathematics, CS & CA, All departments

Date: 28.09.2025

Time: 3:00 PM – 4:00 PM

Venue: Department of Mathematics/Room no 204

Attendance: 45

Lecture By: Ritu Ramrani Achharya

Activity Summary:

The session focused on enhancing students' practical skills in Microsoft Excel. Participants were introduced to essential tools and features commonly used in data handling and analysis.



Topics Covered in the activity: -

- Multilevel filter and sorting.
- Create a Pivot Table from a dataset.
- Describe why data validation is used in Excel.
- Sheet handling & manage Excel files
- Time table and some more templates.



Outcome:

Students gained hands-on experience and improved confidence in managing Excel operations effectively.

(A. Chawla)
H.O.D

S
Principal
PRINCIPAL
Govt. M. H. College of Home Sc.
& Sc. for Women, Jabalpur (M.P.)

Government M. H. College of Home Science & Science for Women



Autonomous, Jabalpur (M.P.)

NAAC Reaccredited 2025: A Grade

Department of Mathematics & Computers

NOTICE

Activity Theme

Excel Essentials: Mastering the Basics

Students are to be informed that Department of Mathematics & Computers

organizing departmental activity. Details are as follows: -

For: B.Sc. III Year — Major: Mathematics, CS & CA, All departments

Date: 28.10.2025

Time: 3:00 PM – 4:00 PM

Venue: Department of Mathematics/Room no 204

Attendance: Compulsory

Lecture By: Ritu Ramrani Achharya

Activity Objectives:

- Create, open, save, and manage Excel files
- Create a Pivot Table from a dataset.
- Describe why data validation is used in Excel.
- Apply basic rules to highlight values based on conditions.
- Time table and some more templates.

*******All students are instructed to be present on time.**

Chowdhury

H.O.D

PRINCIPAL
Govt. M. H. College of Home Sc. & Sc.
for Women, Jabalpur (M.P.)

*PD
26/10/25*

BSc. 3rd Year.

28/09/2025.

S.No.	Student Name	Signature	S.No.	Student Name	Signature
1	Manu Jain	Manu	33	Rashmi Rai	Rashmi
2	Dali Sahu	Dali Sahu	34	Vaishnavi Rajpoot	Vaishnavi
3	Palak Patel	Palak	35	Soraja Rajak	Soraja
4	Shradhha Saini	Shradhha	36	Aarzu	Aarzu
5	Sapna Kushwaha	Sapna	37	Pinki Agrawal	Pinki Agrawal
6	Akriti Tiwari	Akriti	38	Anam Bapp	Anam Bapp
7	Shilpa Pandey	Shilpa	39	Roseela Parajapati	Roseela Parajapati
8	Prakruti Patel	Prakruti	40	Sneha Vishwakarma	Sneha Vishwakarma
9	Tamanna Sharma	Tamanna	41	Deeya Dusivedi	Deeya Dusivedi
10	Onal Kushwaha	Onal	42	Tanishka Kushwaha	Tanishka Kushwaha
11	Shiva Shekha	Shiva	43	Srushti Mishra	Srushti Mishra
12	Aastha mishra	Aastha	44	Sakshi Luthki	Sakshi Luthki
13	Bulbul Chakravarti	Bulbul	45	Priya Sena	Priya Sena
14	Muskan Patel	Muskan	46		
15	Reshma Barman	Reshma	47		
16	Deeksha Chakravarti	Deeksha	48		
17	Priyankali Mishra	Priyankali	49		
18	Siddhi Penthuk	Siddhi	50		
19	Neeta Luthki	Neeta	51		
20	Shikha Dusivedi	Shikha	52		
21	Tamanna Marwala	Tamanna	53		
22	Pranshi Barman	Pranshi	54		
23	Pratibha Shah	Pratibha	55		
24	Priya Tiwari	Priya	56		
25	Kritika Jain	Kritika	57		
26	Silima Parate	Silima	58		
27	Neha Uike	Neha	59		
28	Mukta Chakravarti	Mukta	60		
29	Riya Sahu	Riya	61		
30	Khushboo dubey	Khushboo	62		
31	Jyoti tekam	Jyoti	63		
32	ANUSHKA Silowat	ANUSHKA	64		